App. F. IX-4

Previous References 1927-8 (G.F.)

G.F. **File No.** 217-17

Serial Nos. 2, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26, 27, 28, 29

Later References

General and Revenue Secretariat.

Serial Nos. ~~#~~ Twenty-Six.

Part B for August 1927.

SUBJECT

Review of arrangements for the maintainance of registers of Government property in all Offices

AA 15/8-

2 103 C

GENERAL AND REVENUE SECRETARIAT.

(67)

NOTES.

File No. 217-17

FILE HEADING.

Registration of Government properties in the several Departments

From

Note by Asst Assistant Secretary

No. Dated 26.8.1918 Received

Diary No. 571	Enclos.	Spare Copies.	Serial No. 3

BRIEF ABSTRACT OF LETTER.

Review of Arrangements for the maintenance of registers of Government property in all offices.

NOTES AND ORDERS.

WD 1232—GPB—20,000—18-11-16

G.P.O.

Reference :- Financial Secretary's Memo dated 7th June 1918 regarding the review -of arrangements for the maintenance of -- -registers of Government property in all - offices.

---

1. I submit for perusal a few points which I have noted after preliminary study of the question.

2. Government property may be of two kinds

I. Immoveable and II Moveable property.

3. Immoveable property may be broadly -- classed under the heads :-

(a) ' Land ' in the wide sense of the term including rivers, tanks, bridges &c.,

(b) Buildings and trees on land etc.

(c) Heavy machinery and other appurtenances to land .

4. Re : II moveable property, the following are the several main heads to be considered

(i) Cash.
(ii) Valuable documents.
(iii) Stores, materials, tools and plant.
(iv) Books, maps, and furniture etc.
(v) Tents.
(vi) Live-stock. Manufactures Farm produce, and other items applicable to certain -- commercial or other special departments.

5. <u>As regards Class I.</u>

(a) Land. The general ruling in this matter is -- contained in Section 36 of the Land Revenue Code :-

All 'lands' which are not the property of others belong to Government - And it is the duty of the Deputy Commissioner to keep a

record of them and see to their disposal.

The Village accounts are so framed as to provide for the registration and supervision periodical and watch against encroachment on Government lands under the control of the Revenue Department.

The Public streets within Municipal limits vest in the municipality, all sites and open pieces of ground which have not been dedicated to public use and not transferred to the Municipality or to private individuals belong to Government, and they should be registered in the village accounts.

As regards ' Tanks ' it is the duty of the Patel to see that books are supplied to him for all tanks in the village and to make the entries therein as prescribed . The Deputy Commissioner is likewise in charge of all forts and similar buildings not under the control of other departments, and should guard, through the village officers, against private encroachment . During the annual jamabandy it is one of the important duties of the officers to see that Government properties are not encroached upon or appropriated by private persons and that there has been no loss or injury to such properties.

In respect of lands, buildings and other property in the control of the Forest Department, the rules in the Forest Code articles 214-218 seem to provide for the maintenance of necessary registers and their periodical examination.

As regards sites or vacant lands in charge of other departments it is -- laid down in G.O. of 28-7-1915 that a regular register of all vacant lands in charge of a department ~~of~~ or officers should be maintained and it should -- be periodically examined to see that the lands are all properly conserved.

(b) Re : buildings - All buildings -- constructed at the cost of ~~the~~ State Funds, by or through the Public Works Department should be registered in the books of that department.

In his Note No.D. 289 dated 2nd May 1918 to the Dewan, ~~through~~ the Secretary, Public Works Department, stated that the existing form in which the register of buildings is maintained is incomplete and proposed that the Government of India form No. 136 may be adopted for the purpose .

The Dewan, having approved of the -- Secretary's proposal (His note dated 8th June 1918),

The Executive Engineers ~~in -- Northern and Southern Circles~~ were ~~accordingly~~ requested x to open these new Registers from the current -- official year.

x No.1502 -03 dated 9-7-1918.

5. In regard to buildings, constructed by departments other than the Public Works Department, e.g., Education, or transferred to their Control, the departmental officers should maintain registers similar to what is prescribed in the Public Works Department, Suitably adapted if necessary. Government Order No.6621-2-1&C. 58-17-26, dated the 11th January 1918, prescribing the maintenance of registers of all buildings and other Government properties in the Sandalwood Oil Factories or other appurtinences to land. (c) The case of heavy machinery under the control of each department will have to be dealt with in the same way as the buildings under its charge.

6. As regards moveable property, the position in re: custody and periodical examination of cash in each office is being separately reviewed.

Some rules have recently been prescribed regarding valuable documents in G.O. No.Fl. 7295-334-G.F.72-17-1, dated 31st May 1918. Rules are framed for the periodical examination of Stores, Tools and plant in Same departments and this question is sufficiently important to be separately reviewed in the same way as as cash. As regards Books, furniture etc., orders have already been issued re: the annual verification and submission of certificates of such verification to Comptroller.

The rules regarding Tents Vide Chapter XVII of the Manual of General

Circular and standing orders prescribe the submission of an annual certificate by all Heads of Departments to the General and Revenue Secretariat. As regards live-stock, and other items applicable to only certain special departments, the departmental manuals ought to provide for - periodical returns and verification. This may not also be separately required in detail.

7. In order to ensure that proper registers for all classes of property are maintained in all offices, the following arrangement may perhaps be adopted. As regards all kinds of moveable property, other than, those included in classes (iii) (v) Tools Stores and (v) and (vi) ~~i.e., Stores etc.,~~ and Live-Stock etc., an annual certificate from the Head of the office for having verified the entries in the register with reference to the actual thing by himself or through a Gazetted Assistant may be prescribed for submission to Comptroller. If this is acceptable, the form prescribed in the G.O. of 29th May 1918 may be suitably amended. As regards tents, the present arrangement may perhaps remain undisturbed, an opinion on this point is being received. As regards the other classes of moveables, viz: Stores, Live-Stock etc., which are applicable to certain special departments e.g., Military Stores, Medical Stores, Police Stores, Government House, Amrut Mahal Department etc., a list of offices in which an annual or other periodical verification is, or ought to be prescribed should be prepared and kept in the -

Financial Department, and the Heads of Departments concerned may obtain and forward to the Financial Department for record an annual certificate of the required verification having been made as per rules prescribed.

8. Regarding immoveable property in departments in which special registers as in the Land Revenue, Forest etc., are not already prescribed, two sets of registers may be maintained (1) for all revenue yielding properties, the entries in which are to be renewed periodically or from year to year, and (2) a permanent register for other property for noting entries ~~and~~ of receipt and final disposal. As in the case of Stores and Live-Stock a list of the Departments having control of the annual limits of immoveable property may be prepared and kept in the Financial Department and an annual certificate as regards the correct maintenance of the registers prescribed may be obtained through the Head of the Department concerned and filed in the Financial Department.

26/8

Y.Y.
24.8.18.
26

1) The proposals in paras 7 & 8 are suitable & draft rules may be prepared accordingly.

2) Certificates shd also be obtained from the Land Rev., Forest & other depts. to the effect that he has satisfied himself that the property registers have been correctly maintained.

5.10.18

Note
The Asst's note is very good & shows the great interest & diligence he has taken in working up the case. 5.10.18 G.D.K.

5.10.18

G. R. S. III-2)

General and Revenue Secretariat.

G. F. File No. 217. of 1917-18.

Serial No.

Please put up a clean draft with all references in the draft duly flagged. Two lists have also been prepared —
One referred to in para 2
Circular in para 4 —.

K
30/10/18.

Sealed. Clean Draft resulted as directed above

hm
16-11-18

1690/417

H Secy). 3.2.19

I am sorry to observe that the draft is carelessly prepared & not up to the mark.

For example certificate C is absurd. There must be no alternative in such drafts. It shows ignorance & uncertainty on the part of the authority issuing the order & such orders become dead letters.

The order should be accompanied by lists of all officers who are vested to take action under the several paragraphs —

As stated by me I said that

NOTE—Contn. sheet.

G. R. S. III-2]

571

General and Revenue Secretariat. | File No. of 191 .

Serial No.

571
GF 917-18
in 8915

Note for re accounting of leads etc in all offices to be called when these cases coming up for Consideration

550A

the certificates for 1918-19 should be the first one & should be submitted in June next.

An Indian 1st grade clerk whose services for the F. D. or if the Supt. can't spare him takes up these work for that branch.

A draft revised on these lines may be put up.

M.
28/2 X/18
1/3.

P.T.O.

NOTE—Contn. sheet.

WD A 1759—GPB—60,000—20-8-18—S.

A temp note.

This case relates to the question whether the existing arrangements in regard to the custody and care of Government Properties of all kinds in the different departments are satisfactory. The maintenance in the Finance Branch of a list of departments entrusted with Government properties and the insistence or the submission of annual certificates of verification will not go far. There must be rules in most of the departments prescribing the records of properties to be maintained and providing for periodical verification. It is the duty of the superior officers of the Departments concerned to see that these rules are observed. Cases of neglect or infringement of the rules which are of sufficient importance can properly be dealt with only by Government in the administrative department concerned and not in the Finance Department.

2. Before any action can be taken for ensuring proper registration and care of Government properties it is necessary to find out what are the various kinds of properties for which the different departments are responsible, what rules have already been prescribed for regulating this work and whether the rules are being strictly observed. If there are no rules at all in any case, rules have to be laid down. If the records prescribed for custody and registration of properties and for watching the periodical income, if any, from them, are not adopted for exercising efficient

control, orders for improving them have to be issued. If the work of periodical verification by stock-taking is not receiving proper attention, necessary instructions will have to be issued prescribing the intervals at which the examination should be made, and the authority by whom it should be made. The rules and orders already existing or to be ~~xxinxxixxd~~ made hereafter, should aim at getting the work done by the officers in charge of properties and at an efficient check over their work being exercised by superior officers of the respective departments in the course of their periodical inspections. It may also be necessary in cases in which a provision to that effect does not already exist, to require a paragraph or two being devoted in the annual departmental administration reports submitted to Government to show that proper attention has been paid to the care and custody of Government property in the possession o the departments concerned.

3. In regard to some of the properties - moveable and immoveable - standing orders for their custody, registration and stock-taking have already been laid down. The followi are among such articles.--

Cash,
Furniture,
Books,
Stationery articles,
Valuable documents,
Tents,
Stores of the P.W.D.,
(Railway & Electric Departments,
Buildings under the control of the Public Works and Forest Departments, &
Lands under the control of the Revenue Department.

4 In the circumstances stated above, I think the first step to be taken is to issue a letter of enquiry as in the draft put up. On receipt of replies to it, action called for in each case may be taken, generally on the ~~ii~~ lines referred to in para 2 supra. Each department may be dealt with as information relating to it ~~is~~ received and after all the departments are considered, such general orders as a review of the conditions in all the departments suggests, may also be passed.

DEWAN'S OFFICE.
Recd. on MAY 14 1920
Reg. No. 7682

Dewan)

13.5.20

16-5-20

G. R. S. III-2)

General and Revenue Secretariat.

Gf File No. 217 of 1917.

Serial No.

To The Heads of all Depts.

Circular: No Fl. 8486-535 Gf 217-17-4 dated 31-5-1920

requests that statement in the appended form regarding properties moveable & immoveable in their Depts. including all subordinate offices.

Sub A

From the Comptroller

No 915 Gf-AD. D: 24.6.20.

Forwards copy of letter No 2128-D: 18.6.20. from the Private Secy H.H. in the matter of furnishing a certificate of furniture & books &c. in the Govt House Mysore. As required in Govt No Fl 7090-139. Gf 217-17-1 dated 29.5.1918 requests orders if the certificate furnished by the Supdt Govt House who is not a gazetted officer may be accepted.

Submitted for orders

MVRao

26/6.

NOTE—Contn. sheet.

G. R. S. III-2]

General and Revenue Secretariat.

571 U886

97 File No. 217 of 1917.

Serial No.

From The Director I & C.

No 926/71 dated 28.6.1920.

with reference to Serial 4 : requests definite information if the securities offered & machineries supplied under Takavi loan rules are to be included in the statements called for & also the machineries & tools & plant available in each of the Govt Concerns & D. St museum -

under secy's orders. (1) yes. briefly under each description - 'Machinery, Tools & plant &c of all kinds including the above.

Send rich draft for approval.

Noted
2/7

2/7

P. T. O.

NOTE—Contn. sheet.

G. R. S. III-2]

General and Revenue Secretariat.

92 File No. 217 of 1917..

Serial No.

6) From The Secretary Per Dogs..

NO Rs 6.D. 2.7.20.

With reference to Sl 4. regret 6 / 2 spare copies of the above letter and the Tabular former that accompanied it may be sent—

7) From the Director of Agriculture

No. 8674 D: 3.7.20.

With reference to Sl 4. requests to know whether under the term 'moveable properties' are included all the furniture Apparatus & Chemicals implements & machinery etc. and requests the Specification of the nature of the articles

8) From The Depty Comr Hansi.

No 8 32342 79.D: 3.7.20.

requests for a copy of the Govt order under which the return viz the list of moveable immovable properties under the control of all Officers has to be sent

Attention is invited to the 4 Circulars above abbreviated ie. 5.6.18.

As regards 6.6.17. three drafts are put up for approval.

As regards the ~~Secret~~ enquiry in Sl. 8. ~~the copy of~~ it is submitted that there is

NOTE—Contn. sheet.

G. R. S. III-2.

General and Revenue Secretariat.

Q/2 File No. 217 of 1917.

Serial No.	
	no previous order requiring The submission of the return of moveable & immoveable properties. Vide Letter No. Jl 8486-536-Q-7. 21/7/19 & 8/9/20. being the first of its kind seeking this enquiry preparatory to general orders to be issued after the receipt of all the replies.
Subd Nov 917.	Attention is invited to para 4 of the Jt. Secy's note Q 13.4.20, The D.C. Kasaragod may be informed that it is only a preliminary enquiry & that there is no intention now in the matter.
	Issue drafts post up. Plain postcard reply as proposed to 82 D.
110	No 564 dated 22/7/1919. to the Director of Agriculture. State, that all the properties are to be included briefly under each description (i) Cash (ii) Valuable documents (iii) Stock, Implements (iv) Books, Maps & Furniture (v) Debts (vi) Live Stock, Crops, Farm Produce etc

NOTE—Contn. sheet.

G. R. S. III-21

General and Revenue Secretariat.

GJ File No. 217 of 1917.

Serial No.	
10	To the Director - Industries & Commerce Jc 585 dated 22-7-1920 States that the properties referred to in his letter are all to be included in the GR Index under each description, Machinery, Tools & Plant etc
11	Jc 586 dated 22-7-1920 to the Secretary for Rys. Forwards 12 copies of Circular Letter No Jc 8498-533-GJ 217 (1) 4 d 31 5 1920.
12	From the Dy Commr - Hassan. No 32542-19 dated 2-7-1920 - Requests to be furnished with a copy of the G.O. under which the return of Movable properties is required to be sent
13	From the Survey Superintendent - No 4 dated 7-7-1920 Forwards the list of all kinds of properties movable & immovable in the custody of the Revenue Survey Dept
14	From the Revenue Commr in Mysore No Dis 19 dated 9th July 1920. Forwards the Statement of Movable and immovable properties in the custody or management of the Revenue Department.

NOTE—Contn. sheet.

G. R. S. III-2]

General and Revenue Secretariat.

G7 File No. 217 of 1917.

Serial No.	
15	From the Inspector General of Prisons in Bangalore. No 1025 dated 12th July 1920 Encloses copies of letters from the Superintendent of Jails and the Magistrate of Chitaldroog with requests to be furnished with certain instructions in the matter of preparation of the returns
16	From the Deputy Commissioner Kadur No HC 511 dated 12-7-1920 Requests to be furnished with certain instructions
17	From the Comptroller. No 50 Budget dated 12-7-1920 Returns the Statement of proposals duly filled in.
18	From the Chairman, City Improvement Trust Board, Mysore. No CL 13 dated 16-7-1920 Furnishes the Statement in the prescribed form
19	From the Director of Archaeological Researches No 13 dated 16-7-1920 forwards the Statement of movable & immovable properties
20	From the Deputy Commissioner, Bangalore No HC 770 dated 16-7-1920. Requests to be furnished with certain instructions regarding a clear definition of the terms "movable" and "immovable"

NOTE—Contn. sheet.

G. R. S. III-21

General and Revenue Secretariat. | G7 File No. 21 of 1917.

Serial No.	
21	No HE 776 dated 20/Nov/20 from the Deputy Commr. Shimoga. Requests to be furnished with certain instructions
23	From the Secretary – Economic Development Board. No 170/1 dated 26th July 1920 States that with the Exception of Office Furniture and Library books there are no other properties.
24	From the Excise Commr. in Mysore No. Cre 206 – 19 dated 29-7-1920 States that there are no immovable properties exclusively in the possession of the Dept. and asks to be informed if information in respect of Distillery buildings is necessary; Enquires also if a Consolidated list of the said articles as Specified by him should be furnished.
25	From the Regr of Cooperative Societies Enquires whether the books & office furniture, boiler equipment which are the only items of property belonging to him are to be entered in the list
26	From the Meteorological Reporter. No 101 dated 11th Aug 1920 Submits the list of movable properties belonging to the Meteorological Deptt

NOTE—Contn. sheet.

G. R. S. III-2]

General and Revenue Secretariat.

67 File No. 217 of 1917

Serial No.	
27	From the Secretary for Railways No RS 506 dated 31-8-1920 enquires whether the movable & immovable properties refer only to Govt Plants of Office and Stations or whether they include buildings lands etc.
28	From the Chief Engineer in Simla No 3287 dated 30-9-1920 Requests the favour of being informed of the meaning to be applied to the Terms 'movable & immovable.

Nine drafts are prepared as required in the several receipts abstracted above. After they are approved & issued, the counterfoil receipts in the case which the list of properties have been returned will again be handed over to the Accountant as suggested by the F.C. Secretary in the last para of his No 13. 6. 20.

TGN 16/11

Above the draft refers to all the officers viz &c — Name includes — Issue after perusing the stamps from Attorney Solicitor

Note—Contn. sheet.

Rec'd 5PM 8/11/20

Rec'd 10/11/20

Sd

Sd

A/ per personal discussion with Secretary Board only Secretary Board

10/11

G. R. S. III-21

General and Revenue Secretariat.

ಕ್ಷ File No. 217 of 1917

Serial No.	
19	For the Regr: C.S. Ex. comr. D.C Hassan do - Bangalore. do - Kadur. do - Shimoga Chief Engr. Dy Secy. D Dy of Pensions Dist mag: Kadur No Qb. 3317-28. dated 20.11.20. states that submissions of any Consolidated Annual Return (re the maintenance of moveable & immoveable properties) is not prescribed and desires to know the existing orders if any reg. to the preservation maintenance and inspection of the several kinds of properties From the D C Bangalore No. HC 970 d: 23.11.20. with refce to the above states that orders have been issued to Sub-divn. officers & Amildars to submit the list before the end of Dec 1920 From the Secy Ry. No R.S. 1414. d. 1.12.20. Acknowledges receipt of the above and states that for reasons given in the 1st D. no Separate return is necessary. Subd for order Mysr 2/12 Ed.

Note—Contn. sheet.

G. R. S. III-2]

General and Revenue Secretariat. | File No. of 19.

Serial No.

The case has been ordered to be kept in Postponed list. It is there for over a year. It is not known pending what orders the file is kept in Secs. The reminders too have been ordered to be not issued. As the date of its submission is not known - the file is submitted for orders

Work instructions from the Financial Secretary. This question has been, in another Connection ordered to lie over. The Secy ordered that his file may be recorded.

This was linked with the file re Custody & accounting of cash which has been separately linked as ordered by the Secy.

No. 798
7-6-18

D3324.

217-17-2

Asst. Secretary, Finance.

It is desirable that the Finance Department should insist on proper registers of Government properties being maintained by each department in respect of the properties in the charge of that depatt ment. It is desirable to call for information as to whether exhaustive lists are maintained in each department. It is necessary to prescribe that copies of such lists should be submitted annually to Govern ment by the Heads of Departments concerned. The Finance Department do not maintain a register of properties itself bput should see that other departments maintain such a register. The form in which the list is to be prepared may be prescribed for each department; perhaps, in the first place after a preliminary study of the question it will be necessary to address the Heads of Departments as regards the form and substance of the statements.

7th June 1918.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

FINANCIAL SECRETARIAT

Bangalore, Dated 31st May 1920

No **FI 8486-535/ G.F 217-17-4**

From

M. N. KRISHNA RAO, ESQ., B A.,
Financial Secretary to the Government of His Highness the Maharaja of Mysore

To

The Heads of all Departments

Sir,

I am directed to request you to be so good as to furnish a statement in the appended form regarding properties moveable and immoveable in your department including all subordinate offices. The statement should be exhaustive and include properties of all kinds whether belonging to Governmennt or under the custody, control or management of all officers of your department. The favour of a very early reply is requested.

I have the houour to be,
Sir,
Your most obedient servant,

M.N.KRISHNA RAO,

Financial Secretary to Government

A 318

Statement showing the list of all kinds of properties moveable and immovable in the custody of_____

and furnishing information as to the rules for their registering etc.

1	2	3	4	5			6			7				8
				Periodical verification by stock taking			Examination of record of property by a superior departmental authority			Partculars of income of revenue yielding properties				
Sl. No.	Kind of property	Record now kept	Authority prescribing the record to be kept	(a) Rule or order prescribing verification	(b) Interval at which verification should be made	(c) Officer by whom verification is required	(a) Rule or order requiring examination	(b) Interval at which examination is prescribed	(c) Designation of superior authority required to examine	(a) Nature of income	(b) Period of collection	(c) If farmed out or collected departmentally	(d) Authority specifying procedure for realisation and credit	Remark
	Moveable persons.													
1.	Cash.	Cash book; Journal or Cashiers Register or Acquittance Roll.							5. Tools & plant.			Rej. Dept.	which — more Rode —	
									6. Stock or Stores			—		
2.	Other Furniture.	~~Register~~ Land.	—	Die in as for Survey Depts. Stores and the moveable Wheeler Establishment					7. Tents			—		
									8. Rolling Stock (Boats)					
3.	Books.	—		do.										
	& Stationary.			do										
									Immoveable Property —				4. other buildings.	
									1. Office buildings.				5. Land & Site	
									2. Residential buildings.				6. Roads.	
									3. Training Institutes & Hostels.				7. Bridges —	
													8. Tanks	
													9. Channels	

1. In column 2 of the statement only kinds of property should be noted.
2. No. and date of G. O. or Section of Departmental Code or Manual to be quoted in columns 4, 5 (a), 6 (a) and 7 (d).

TELEGRAPHIC ADDRESS "INDUSTRIES"

In reply please refer to
No. 926/71

ENCL. NO.

19 — 19
Section. G. F.
File No. 217-17
Serial No. 5

Rebate seal

OFFICE OF THE DIRECTOR OF INDUSTRIES AND COMMERCE, IN MYSORE,

Bangalore, the 28th June ... 192 0.

FROM

V. RANGASAWMY IYENGAR, ESQ., B. C. E.,
Director of Industries and Commerce in Mysore,
Bangalore (India)

340..9.

To

The Financial Secretary to the
Government of Mysore,
Bangalore.

SIR,

With reference to your No:Fl.8486-535/G.F.217-17-4 of the 31st May 1920, calling for a Statement regarding properties moveable and immoveable in this Department, I have the honour to ---- request the favour of being informed if you want the securities offered and the machineries supplied under Takavi Loan Rules to be included in the Statement called for and if it is also necessary to include in the statement the machineries and tools and Plant available in each of the commercial concerns and in the Industrial Museum. I request you to kindly issue more definite instructions in the matter of moveable and immoveable properties.

Yes. briefly - under each discipline - 'Machinery' 'Implements' &c. of all kinds - including the value

I have the honour to be,
Sir,
Your most obedient servant,

V Rangasawmy Iyengar
DIRECTOR.

B.V.

No. 4615

OFFICE OF THE PRIVATE SECRETARY
TO H. H. THE MAHARAJA OF MYSORE,

Mysore, 30th June 1920.

43.

FROM

R. H. CAMPBELL, Esq., C.I.E.,
Private Secretary to H. H. the Maharaja of Mysore.

G. F.
217-17
E. 17

To

M.N. Krishna Rao, Esq., B.A.,
Financial Secretary
to the Government of His Highness
the Maharaja of Mysore,
Bangalore.

Sir,

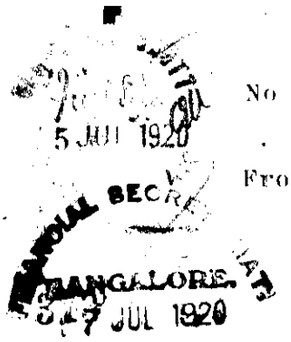
With reference to your circular letter No.Fl.8486-535/ G.F.217-17-4 dated the 31st May 1920 requesting to be furnished with a statement shewing the list of all kinds of properties moveable and immoveable in my department, I have the honour to state that I hold no properties of any kind in my Department.

I have the honour to be,
Sir,
Your most obedient servant,

Private Secretary.

Urgent.

(R.S.1)



No RS.6

RAILWAY SECRETARIAT,
CENTRAL OFFICE,

Mysore. 1st July 1920.
2nd Repl Sent

From

D. G. Dani, Esq., B.Sc., F.C.H.,

SECRETARY TO THE GOVERNMENT OF MYSORE FOR RAILWAYS,

MYSORE.
DIARY No. 90

To

The Financial Secretary to
The Government of Mysore,
B a n g a l o r e.

1920 - 1.21
Section. G. F.
Office No. 217-17

Sir,

List of all kinds of properties moveable and immoveable etc.

With reference to your letter No.Fl.8486-535-G F.217-17-4 dated 31st May 1920 on the above subject, I have the honour to request that you will be so good as to send 12 more spare copies of the above letter and the tabular form that accompanied it for distribution to all subordinate offices of this Department.

I have the honour to be,
Sir,
Your most obedient servant,

B Ramaiya 2.7.20

For Secretary for Railways,
Government of Mysore.

K/S.

9/17

DIARY No. 126

WD 758—GPB—2 Reams—1-10-19

Telegraphic Address
"Agri., Bangalore."

1920 — 1921
Section. G.7.
File No. 217-17

DEPARTMENT OF AGRICULTURE,
MYSORE STATE.

Bangalore, 8
July 3, 1920

No. 85 /A.

FROM

LESLIE C. COLEMAN, ESQ., M.A., PH.D.,

DIRECTOR OF AGRICULTURE IN MYSORE,

BANGALORE.

To

M. N. Krishna Rao, Esq., B.A.,

Financial Secretary to the Govt.

of H.H. the Maharaja of Mysore, Bangalore

SIR,

Movable & immovable properties.

Adverting to your letter No.Fl.8486-535/G.F.217-17-4 of the 31st May 1920, I have the honor to state that the term 'movable properties' in the Department is very indefinite and I would therefore like to know whether it should include all the furniture, apparatus and chemicals, implements and machinery and other sundry articles such as stationery, etc., in possession of this Department. If so, the lists called for by you will be very voluminous and it will take months to furnish them. I therefore request you to kindly specify the nature of the articles that have to be included in these lists.

I have the honour to be,

Sir,

Your most obedient servant,

Director of Agriculture.

G. R. S. V1—G/32]

SUBJECT.....

.....

.....

Diary No. of letter replied to .....

GENERAL AND REVENUE SECRETARIAT

( )

, the *191* .

Date of issue 22 July/20

Signed by W. Mrs Reuben Clerk

Section 4 A

File No. 217-17

Serial No. 15 9

No. H 564

& 22d July

To

The Director of Agriculture

Sir,

With reference to your letter no 857/ D: 8.7.20 requesting to know whether under the term 'movable properties' are included all the furnitures, apparatus chemicals implements &c & requesting that the nature of the articles referred to in letter No. 2E 8486-535 D: 31/7/20 may be Specified: I am directed to state. That all the properties referred to in your letter are ~~all~~ to be included

over.

15/7/20

briefly under each description

(i) Cash, (ii) valuable documents &c

(iii) Stores, materials tools & plant

(iv) Books, maps, furniture &c

(v) Debts

(vi) Live stock, manufactures, farm Produce &c

I have &c

[illegible]

[illegible]

List of enclosures.

Copied by

Examined by

W D86—GPB—60,000—15-11-16

G. R. S. VI—G/82]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

Section 4/2
File No. 217-17
Serial No. 60

GENERAL AND REVENUE SECRETARIAT,
( )
, *the* 191 .

No. Je 565
dated 22nd July/20

Date of issue 22nd July/20

Signed by W Pym Hennessy

To

The Director &c.

Sir,

With reference to your letter No 986/71 [redacted] dated 28.6.1920 regarding the issue of more definite instructions in the matter of the statement of moveable and immoveable properties called for in G.O. No Je 8486-535/G.7 dated 26.6.20, I am directed to state that the properties referred to in your letter are all to be included in the statement

over.

Files 20/7

Fifth
Under each description 'Machinery'
Tools & Plant' &c ~~of all kinds~~.

I have &c

Mar 7
1877

Dor Sec of War

No
217

List of enclosure

Copied by

Examined by

WD 86—GPB—60,000—15-11-16

-G ಸ.217-17

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

(Financial.)

OFFICIAL MEMORANDUM.

No. ಸ 566 Dated, Bangalore, 21st July/20

Twelve printed copies of letter No ಸ 8486-686-G. F.217-17-4 ಡ-31-E/20 together with a tabular form thereto accompanied it in the matter of the list of moveable & immovable properties are herewith forwarded as requested in his letter No. Rs 6. dated 2nd July 1920

By Order,

18/7/20

for Financial Secretary to Government.

To—

The Secretary to the Govt of Mysore for Rys.

A136

BANGALORE.
-7 JUL 1920

OFFICE OF THE DEPUTY COMMISSIONER,
HASSAN DISTRICT.

Dated, Hassan, the 2nd July 1920.

From

B. VENKOBA RAO, Esq., B.A.,
Deputy Commissioner,
HASSAN DISTRICT.

DIARY No. 189

1920 – 1921
Section. G.7.
File No. 217-17
Serial No. 42

To,

A.N. Krishna Rao, Esquire, B.A.,
Financial Secretary to the Government of
H.H. the Maharaja of Mysore, Bangalore

Sir,

With reference to your letter No. Fl. 8486-535/G.F. 217-17-4 dated 31st May 1920, calling for a list of movable and immovable properties under the control of all Officers, I have the honor to request the favour of your kindly sending me for reference a copy of Government order under which the return in question is required to be drawn up and ~~submitted~~ sent.

I have the honor to be,
Sir,
Your most obedient servant,

B. Venkoba Rao

Deputy Commissioner,
Hassan District.

From

B. VENKOBA RAO, Esq., B.A.,

Deputy Commissioner,
HASSAN DISTRICT.

To

Krishna Rao, Esquire, B.A.,

Financial Secretary to the Government of H.H. the Maharaja of Mysore,
Bangalore.

Dated

Despatched the 2nd May 1920.

32

Received

General No. Sl. 32342-79
No.

Enclosure No. Nil.

S U B J E C T

Requesting for a copy of G.O. under which the return viz, list of movable and immovable properties under the control of all officers, has to be sent.

134

No.

Survey Superintendent's Office,

Dated, Bangalore July 1920.

From

D. K. Darashah, Esq., B.A.,

Superintendent of Revenue Survey

and Settlements in Mysore.

To

M. N. Krishna Rao, Esq., B.A.,

Financial Secretary to the Government
of H. H. the Maharaja of Mysore,

Bangalore.

Sir,

As requested in your letter No.Fl.8486-535/G.F.217-17-4, dated 31-5-20, I have the honor to forward herewith a statement showing the list of all kinds of properties moveable and immovable in the custody of the Revenue Survey Department and furnishing information as to the rules for their registering etc.

I have the honor to be,

Sir,

Your most obedient servant,

Superintendent.

ISR.

Statement showing the list of all kinds of properties movements and furnishing information as to the rule

1	2	3	4	5			6	
				Periodical verification by Stock Taking			Examination of Records by a superior departmental	
	Kind of property.	Record now kept.	Authority prescribing the record to be kept.	(a) Rule or order prescribing verification	(b) Interval at which verification should be made.	(c) Officer by whom verification is required	(a) Rule or order requiring examination.	(b) Interval at which examination is prescribed
	Contingent Account.	Brought on the accounts and treated as cash balance.	Departmental procedure	Verified	every day	by the Head of the Office. In the case of the Superintendent's Office the Office Assistant checks the registers as far as possible daily.	The office balances of the Office are examined by the Superintendent during the Establishments visit but necessarily once, in accordance to Government order dated 22.2.	
	Furniture	A Register is maintained.	G.O. No. 1416 1463-S.A.-F. 263, dated 18-11-1918 FL-7090-139 F.7.247-17-1 dated 27-5-18.	Rule 53 of General Rules of Office Procedure.	Once a year in July.	Head of the Office.	The furniture and dead stock in the Establishments is examined by the Superintendent during the visits as noted above. The furniture in the District Superintendents' and Assistants' offices is examined by the Superintendent during his visit or successive every year as mentioned above. If owing to any reason the Superintendent cannot personally examine them, the accounts subordinate to the Office Assistant of the Office examines the articles for the	
	Articles of Dead Stock including Survey instruments.	do	do	do	do	do	do	
	Books.	A Catalogue of books is maintained.	do G.O. dated 27-5-18	Rule 47 of the General rules of Office Procedure.	An officer when receiving charge of an office. Once a year in July.	Officer receiving charge from Office. Heads of Offices.	The books in the Collectorate and subordinate offices above. Rule 46 of General rules of Office Procedure.	The books in the libraries of the Offices are examined once in 5 years.
	Stationery	A register is maintained	Rule 54 of General rules of Office procedure.	Rules 54 of General rules of Office procedure.	Monthly & yearly.	Head of the Office.	The Stationery in the Collectorate Offices is examined vide No. (2)	
	Office Building.	Records regarding the Office portion	his occupies of the building	maintenance and is the building	examination of a portion	Records of the building will be	located.	in the Public

Bezawada,
Dated 7th July 1920.

...ued immoveable in the custody of the Revenue Survey Depart-...
...their registering etc.

7				8
Particulars of income of revenue yielding properties.				
(a) Nature of Income.	(b) Period of Collection.	(c) If farmed out or collected departmentally	(d) Authority sheltering procedure for realisation and credit.	Remarks.
There are no such properties in the charge of the Survey Department.				
do				
do				
do				
do				
do				

...Department.
...that no damage is done to the building or

L.L.W. [illegible]
Superintendent
Mysore Revenue Survey

HS

OFFICE OF THE REVENUE COMMISSIONER
IN MYSORE.

No. *Bangalore*, 5th July 1920.

174

1920 – 1921
Section G.7
File
Serial No: 14

FROM

K. R. Srinivasiengar, Esqr., M.A.,
Revenue Commissioner for Mysore.

To

The Secretary to the Government of
His Highness the Maharaja of Mysore,
Financial *Department.*

Sir,

Referring to your letter No.Fl.8486-535/G.F.217-17-4 dated 31st May 1920, I have the honour to forward herewith a statement in the prescribed form of property movable and immovable in the custody, control or management of the Revenue Department.

I have the honour to be,
Sir,
Your most obedient servant,

K. R. Srinivasiengar
Revenue Commissioner.

T.K.N.

R. C. 4. 1414

From

The *Revenue Commissioner in Mysore.*

To

The Secretary to the Government of
H. H. the Maharaja of Mysore,
Financial *Department.*

Dated 6th July 1920

Despatched

Received 10 JUL 1920

General No.

Enclosure No.

SUBJECT.

Submitting statement of property movable and immovable in the custody control or management of the Revenue Department.

No. 1025 Encl 3. Office of the Inspr.-Gen. of Prisons in Mysore,
132-20

Dated Bangalore, 12th July 20

From

C. A. Nanjappa Esqr., L.M.S., M.R.C.S.,
Inspector-General of Prisons in Mysore, Etc.,
Bangalore.

DIARY No. 201

1920 — 1921
Section G.7
File No. 217-17
Serial No: 44 15

To

M. N. Krishna Rao Esqr., B. A.,
Financial Secretary to the Government of H. H.
the Maharaja of Mysore,

Sir,

Adverting to G. O. No. Fl 8486-585/G.F.217-17-4 dated 31st May 1920 regarding the preparation of a statement showing the properties moveable & immoveable belonging to Government which are under the custody or control of the officers of this Department, I have the honor to state that the Superintendents of Bangalore Central and Mysore Jails and all the District Magistrates who were requested to furnish particulars have asked for further instructions in the matter of its preparation. I enclose herein copies of letters received from the Superintendents of Jails and District Magistrate of Chitaldrug District on the subject and request you to be so good as to issue clear instructions whether to include or exclude the articles referred to by the Superintendent Bangalore Central Jail and the District Magistrate of Chitaldrug.

I have the honor to be
Sir,
Your most obedient servant,

Inspector-General of Prisons.

1347

From

The Inspr.-Gen. of Prisons
in Mysore, Bangalore.

To

The Financial
Secy. to the Govt. of Mysore,
~~Gen. and Rev. Depts.~~

Dated 12th July 20.

Despatched

Received

General No. 1025

No. 132-20

Enclosure No. 3.

Subject.

Forwards Copies of letters receive from the Supdts. of Jails and Dist. Magistrate of Chitaldrug, requesting instruction in the matter of preparation of Statement of moveable and immoveable properties belonging to Govt. & Requests clear instructions re. the preparation of the Statement above referred to.

GPB—480—10-9-12

Letter No. 826/F. 28 dated 6th July 1920 from the Superintendent Central Jail, Bangalore, to the Inspector-General of Prisons in Mysore, Bangalore.

With reference to your memo No. 916-25/132-20 dated 25th June 1920, forwarding copy of letter No. Fl. 8486-585/G.F.217-17-4 - dated 31st May 1920 from the Financial Secretary to the Government of Mysore requesting to submit a list of properties moveable and immoveable in this Jail etc., I have the honor to state that no records seem to have been kept in this Jail of immoveable - properties belonging to this institution, such as vacant grounds, buildings etc., attached to the Jail. I have addressed the Executive Engineer, Bangalore Division, for necessary particulars being furnished and the statement called for will be submitted on receipt of reply from the executive Engineer. Further I request to be informed whether all articles of inventory and plant and tools of the Manufacturing Department, which are in stock, should also be included in the statement referred to above. The favour of early instructions is solicited.

"C O P Y"

Calcaynn

Inspector ~~General~~ of Prisons.

12 IV July 1920.

Letter No. C.J.280 of 19-20 dated 8th July 1920 from the District Magistrate Chitaldrug, to the Inspector-General of Prisons in Mysore, Bangalore.

- -

With reference to his memo No. 916-25/132-20 dated 25th June 1920, has the honor to state that no properties either moveable or immoveable belonging to Government are in the custody of any of the Lock-up officers of this District except clothing and bedding and tools etc,.

- - - - - - -

"C O P Y"

Calcaynon

Inspector-General of Prisons.

12th July 20.

Letter No.434/F.28 dated 4th July 1920 from the Superintendent Mysore Jail, Mysore, to the Inspector-General of Prisons in Mysore, Bangalore.

With reference to your memo No. 916-25/132-20 dated 25th June 1920, to submit a statement of all Government properties under custody, control or management of this Jail, I have the honor to submit herewith a nil statement in connection therewith.

"C O P Y"

Subbayya

Inspector-General of Prisons

12th July 1920.

19

From

The Deputy Commissioner,

Kadur District.

To

The Secretary to the Government of
His Highness the Maharaja of Mysore,
Financial ...Department,
BANGALORE.

Dated 12th } July 1920.
Despatched
Received

General No. H. C. 511
No. 19-20

Enclosure No. —

Judl Secy
13 JUL 1920

SUBJECT

Requesting to be informed whether particulars of villages under Government management and also of lands endowed to Muzrai institutions should also be included in the statement. And also requesting to be informed whether all articles of furniture, books, tents existing in the office & also cash chests and other boxes of properties belonging to Criminal Courts and Muzrai Institutions which are deposited in the Treasury for safe custody, should be included in the list.

—o—

Office of the Deputy Commissioner,
Kadur District.

Chikmagalur, Dated ..12th..July..1920..

From

K. MYLAR RAO, Esq., B.A., B.L.,

Offg. Deputy Commissioner,

Kadur District.

DIARY No. 202

To

M.N. KRISHNA RAO, Esq., B.A.,

Secretary to the Government of

His Highness the Maharaja of Mysore,

...FINANCIAL.....*Department*,

BANGALORE.

1920 - 1921
Section G.7
217-17
16

Sir,

Adverting to your letter No.Fl.8486-535/G.F. 217-17-4 dated 31st May 1920, requesting to be furnished in the form therein referred to, regarding properties moveable and immoveable in this department including all subordinate offices, I have the honour to state that as it is not clearly understood what kinds of properties are to be included in the statement, I request you to be so good as to inform me whether all articles of furniture, books, tents existing in the office and also cash chests and other boxes of properties belonging to criminal Courts and Muzrai Institutions which are kept in the Treasury for safe custody, and for which separate accounts and registers are maintained and which are verified by periodical inspections as required by the rules, have to be included in the list.

2. I further request to be informed whether particulars of villages under Government Management and also of lands endowed to Muzrai instiutions should also be included

included in the statement.

I have the honour to be,

Sir,

Your most obedient servant,

Treasury Assistant Commissioner,
For Offg.Deputy Commissioner,
Kadur District.
(Absent from Head Quarters).

D.S.R.

Please address all future communications to the Comptroller to the Govt. of H. H. the Maharaja of Mysore.
In reply to this Comm. please refer to
No. 50/Books. 4/-1

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

Dated, Bangalore, the 9th July 1920.

Diary No. 230

FROM

T. Satyaraj Chetty, Esq., B.A.,
~~M. N. KRISHNA RAO, ESQ., B.A.,~~
Offg. Comptroller to the Government of His Highness the Maharaja of Mysore.

20 -- 21
Section G. 7.
File No. 217-17
Serial No. 4717

To

M. N. Krishna Rao, Esq., B.A.,
Secretary to the Government of Mysore,
Financial *Department.*

SIR,

I have the honor to return herewith, duly filled in, the statement of properties, received with your letter No.Fl.8486-535/G.F.217-17-4 dated 31st May 1920.

I have the honor to be,

Sir,

Your most obedient servant,

T. Satyaraj Chetty
Comptroller.

MSR/8-7.

Statement showing the list of all kinds of properties moveable and immovable in the custody of Comptroller

and furnishing information as to the rules for their registering etc.

1	2	3	4	5			6			7				8
				Periodical verification by stock taking			Examination of record of property by a superior departmental authority			Partculars of income of revenue yielding properties				
No.	Kind of property	Record now kept	Authority prescribing the record to be kept	(a) Rule or order prescribing verification	(b) Interval at which verification should be made	(c) Officer by whom verification is required	(a) Rule or order requiring examination	(b) Interval at which examination is prescribed	(c) Designation of superior authority required to examine	(a) Nature of income	(b) Period of collection	(c) If farmed out or collected departmentally	(d) Authority specifying procedure for realisation and credit	Remark
1	Moveable Government Securities and Shares in Joint-Stock Companies	1 Receipt and Stock Registers and 3 Safe Custody Registers	Section 336 / Section 346 A of the Comptroller's office manual of Part II and Chapter 73 Civil Account Code Vol II	Comptroller's Office Order No. 109 of 3.7.1919	~~Annually at the end of June~~ Every half year in the first week of January and July.	One of the Asstt Comptrollers deputed by the Comptroller for the purpose.								

1. In column 2 of the statement only kinds of property should be noted.
2. Nos and date of G. O. or Section of Departmental Code or Manual to be quoted in columns 4, 5 (a), 6 (a) and 7 (d).

A138

No. C.13
Enc. 1

OFFICE OF THE CHAIRMAN,
CITY IMPROVEMENT TRUST BOARD, MYSORE.

Date, 16th July 1920.

Serial No. 389

1917
Section. 4 B
18

From

RAJASABHABHUSHANA, DIWAN BAHADUR,
C. SRIKANTESVARA AIYAR, B.A., B.L.,
CHAIRMAN, CITY IMPROVEMENT TRUST BOARD,
MYSORE.

1705

To

M.N.Krishna Rao, Esq., B.A.,
Financial Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Sir,

As desired in your letter No.Fl.8486-535/G.F.217-17-4 dated the 31st May 1920, I have the honour to furnish a statement in the Form appended thereto, regarding properties moveable and immovable, of the City Improvement Trust, Board, Mysore.

I have the honour to be,
Sir,
Your most obedient servant,

S. Srikantesvara Aiyar
b/c Chairman.

BSR

Statement showing the list of all kinds of properties movable and immovable belonging to City Improvement Trust Board, Mysore, and furnishing information

1	2	3	4	5			6	
Serial No	Kind of property	Record now kept	Authority prescribing the record to be kept	Periodical Verification by stock taking			Examination by superior departmental officers	
				(a) Rule or order prescribing verification	(b) Interval at which verification should be made	(c) Officer by whom verification is required	(a) Rule or order requiring examination	
1	Office furniture	A. Forms Register	P. W. D Code	As per P. W. manual	one year	Executive Engineer	P. W. manual	
2.	Tools and Plant	Do.	Do	Do.	Do.	Do.	Do.	
3.	Stock articles	Do.	Do.	Do.	Do.	Do.	Do.	
4	Materials used for works	Do.	Do.	Do.	Do.	Do.	Do.	
5.	Building materials from houses demolished by Trust Board.	Register of auction sale bills.	-	-	-	Sub-overseers	E. O. No. 884-S.A.G. 66 dated 23/10/19.	
6.	Lands and houses acquired by or vested in the Trust Board	Register of properties acquired.	-	-	-	Sub-overseers	Do	

ent Trust Board :-

movable in the custody of the Chairman, and the Executive Engineer
ation as to the rules for their registering etc.,

6		7				8
ion of record of of a Superior thal authority.		Particulars of income & Receipts Relating properties				Remarks.
(b) General nature of the communication prescribed	(c) Designation of Superior authority required to examine	(a) Nature of Income	(b) Period of Collection	(c) If yearly date or collected separately.	(d) Authority specifying procedure for realisation and credit.	
ken in ith months	Executive Engineer or the other Gazetted officer, appointed by the Chairman					
ence e years	Chairman of the Trust Board	Realisations from Sale (in auction or for upset price)	At the time of Sale	Separately	Section 45 of the City of Nagpur Improvement Regulation.	
do.	do.	No income of a permanent nature.	Either in advance or in	Separately	do.	Particulars of municipal lands vested in the Board

and remaining unsold.							
Houses constructed by the Board	Register of Houses Constructed by the Board				Sub-overseers	do	
Building Sites formed by the Board	Register of Sites formed				Sub-overseers.	do.	
Sites of land adjoining dwelling houses, being surpluses left after roads and Lanes have been formed.	Register of Sites of Land.				Subovers-eers.	do	

	Occasionally the lands and leased for short periods and houses let out for rent	reasonable instalments according to terms of Agreement in each case.		
88.	Realisation of values from sale (in auction or for upset price)	Half the amounts in advance and balance in monthly instalments not exceeding 48.	Departmentally	Section 45 of the City of Nagpur Improvement Regulation and Rules under Govt. order No 2568-57/ No. 36-16-29 dated 9/11/17.
89.	Do.	Portion in advance and balance of purchase money in monthly instalments not exceeding 36.		Section 45 of the City of Nagpur Improvement Regulation and Rules under Govt. order No. 8053-8/176 127-16-2 dated 21/12/18.
90.	Realisation of values from sale for upset price	At the time of Sale		Section 45 of the City of Nagpur Improvement Regulation

14/2 for S. Secretary to Govt.

No. 13
Enclos: One.

Office of the Director of
Archaeological Researches in Mysore,
BANGALORE, Dated 16th July 1920.

ENTRY No. 330

1707

1917 1918

217-17

19

From

The Director of
Archaeological Researches in Mysore,

To

M.N.Krishana Rao,Esqr.,B.A.,
Financial Secretary to the Government of
His Highness the Maharaja of Mysore, BANGALORE.

Sir,

With reference to your letter No.F1.8486-535/G.F.217-17-4 dated 31st May 1920, I have the honour to forward herewith a - statement , in the required form, regarding properties movable and immovable in this Department.

I have the honour to be,

Sir,

Your most obedient servant,

R. Rama Rao

Director of
Archl: Researches in Mysore (in charge).

Statement showing the list of all kinds of properties moveable a

and furnishing information as to the

1	2	3	4	5 Periodical verification by stock taking			E by
Sl. No.	Kind of property	Record now kept	Authority prescribing the record to be kept	(a) Rule or order prescribing verification	(b) Interval at which verification should be made	(c) Officer by whom verification is required	r ex
		Movable Property					
	Copper plate inscriptions	A. Register	Office Procedure	G.O. No. 948/2.A. 43-14-47 S 1st December 1915.	Once a year	The Director or his Assistant	
2.	Furniture:- Almirahs, Tables, chairs, boxes etc—	Furniture list.	Do —	Do	Once in 3 months	Do	
3.	Books, in the office Library.	Catalogue	Do	Do	Once a year	Do	
4.	Apparatus (Electric, printing press etc—)	List —	Do	Do	Do	Do	
5	Photo-materials (cameras, etc.	Do	Do	Do	Do	Do —	
6.	Antiquarian things (Pottery & bricks etc)	Do	..	..	Do	Do	
7	Coins in the office Cabinet (Gold, silver etc —)	Catalogue	Do	Do	Do	Do	
		Immovable Property					
		nil					

Dated Bangalore
6th July 1920

and immovable in the custody of

rules for their registering etc.

6 Examination of record of property by a superior departmental authority			7 Particulars of income of revenue yielding properties				8
(a) Rule or order requiring examination	(b) Interval at which examination is prescribed	(c) Designation of superior authority required to examine	(a) Nature of income	(b) Period of collection	(c) If farmed out or collected departmentally.	(d) Authority specifying procedure for realisation and credit	Remarks.

R. Rama Rao
Director of
Archaeological Researches in Mysore
(in charge)

From The Deputy Commissioner Bangalore Dt

To The Financial Secretary to the Govt of Mysore Bangalore

Dated

Despatched 3/19 July 1920

Received Fin Sec

General No. Ste 9720 JUL 1920

No. 19.20

Enclosure No. Three

Submits statement showing encroachments on immovable property pertaining to the District, belonging to Government.

No. 970 Revenue 1920

Office of the Deputy Commissioner,
Bangalore District,
Dated Bangalore, 16th July 1920.

From

M.A.Narayana Iyengar, Esq., B.A., B.L.,
Deputy Commissioner,
Bangalore District.

DIARY No. 368

1917 – 3-18
Section 4 3
File No. 217-17
Serial No. 20

To

M.N.Krishna Rao, Esq., B.A.,
Financial Secretary to the Government of Mysore,
Bangalore.

Sir,

Referring to your No.Fl.8486-535/C.F.217-17-4 dated 31st May 1920 re the statement of all kinds of properties moveable and immoveable etc., I have the honor to enclose copies of communications received from the marginally noted officers and request the favour of early instructions as to whether the statement -- should include properties in criminal cases, Muzrai Jewels, furniture in offices and Travellers Bungalows etc., A to clear definitions of the terms moveable and immoveable will enable offices to prepare the statement accurately.

I have the honor to be,
Sir,
Your most obedient servant.

L Narayana Rao

For Deputy Commissioner,
Bangalore District.

L.S.R.

Closepet
-10-
3.The Amildar, Doddaballapur.

Letter No.H.C.1053 of 19-30 dated 8/9th July 1920 from the Sub-Division Officer, Closepet, to the Deputy Commissioner, Bangalore District.

With reference to your H.C.970 dated 26th June 1920 requesting that a statement showing moveable and immoveable properties should be furnished, I have the honor to request to be informed the nature of moveables and immoveables that should be included in the statement.

"C O P Y"

For Deputy Commissioner,
Bangalore District.

L.S.R.

Letter No.C.H.1079 of 19-20 dated 9th July 1920m from the Assistant Commissioner, Dodballapur Sub-Division, to the Deputy Commissioner, Bangalore District.

With reference to your Memo No.Hc.970 of 19-20 dated the 26th June 1920 forwarding copy of letter No.Fl.8486-535/G.F. 217-17-4 dated 30th May 1920 from the Financial Secretary to the Government of Mysore, calling for a statement of properties in the custody or management of this office, I have the honor to state that it is not understood what particular properties moveable and immoveable in respect of which the statement is called for.

There are no moveable or immoveable properties under the custody or direct control or management of this office, except some moveable properties pertaining to criminal cases, which are to be returned to the parties. It does not appear that suc properties are to be included in the statement called for.

"COPY"

For Deputy Commissioner,
Bangalore District.

L.S.R.

Letter No.7 dated 8th July 1920, from the Amildar, Dodballapur Taluk, to the Deputy Commissioner, Bangalore District.

Referring to your order No.H.C.970 of 19-20 dated 26th June 1920 re the submission of a statement of properties moveable and immoveable, whether belonging to Government or under the custody, control or management of the Amildar, I beg to be instructed whether in the statement should be included office and Travellers' Bungalow and District Fund Musafirkhana buildings and their furniture, the Muzrai Jewels and the Inams granted to temples etc.

"C O P Y"

For Deputy Commissioner,
Bangalore District

L.S.R.

No: H.C.776(Rev)19-20.

Office of the Deputy Commissioner,
Shimoga District.
Dated Shimoga 16/20th July 1920.

DIARY No. 4075

From

S. Hiriannaiya, Esquire, M.A., B.L.,
Deputy Commissioner,
Shimoga District.

22 JUL 1920

19 20 — 1921
Section. G. F.
File No. 217-17
Serial No: 21

To

M. N. Krishna Rao, Esquire, B.A.,
Financial Secretary to Government,
B a n g a l o r e.

Sir,

Adverting to your letter No: Fl. 8486-535/G.F.217-17-4 dated 31st May 1920 calling for a statement of movable and immovable properties in the Revenue Department, I have the honour to request that you will be so good as to intimate the nature and kind of the properties to be entered in the list called for. Some of the officers to whom circular orders were sent are desirous to know if "the properties movable and immovable in the Department" as worded in the letter under reference means and includes Government buildings in which several offices are located, the furniture etc., supplied to them, the lands and jewels of Muzrai Institutions, the articles in Travellers' Bungalows and Musaferkhanas etc., which are under the control of Government.

I have the honour to be,
Sir,
Your most obedient servant,

Deputy Commissioner,
Shimoga District.

KS/20-7-20.

DIARY No. 4891

1917 – 1918
Section. 57
File No. 217-17a
Serial No: 23

Tel. Address
At Bangaloro & Mysore
MYSECON.

ECONOMIC DEVELOPMENT BOARD
MYSORE GOVERNMENT.

No. 1704

OFFICE OF THE SECRETARY TO THE BOARD,

Dated Bangalore, 24th April 192 0.

FROM

P. G. D'SOUZA, ESQ., B.A., B.L.,
SECRETARY TO THE ECONOMIC DEVELOPMENT BOARD,
BANGALORE.

To

M. N. Krishna Rao, Esq., B.A.,
Financial Secretary to Government,
Bangalore.

Sir

With reference to your letter No.Fl.8486-535/G.F.212-17-4 dated 31st May 1920 calling for a statement of moveable and immoveable property belonging to this office, I am directed to state that with the exception of office furniture and Library books there are no other properties and these are examined and verified once a year in conformity with Government Order No.Fl.7090-139/G.F.217-17-1 dated the 29th May 1918 and a certificate to the above effect is sent with the salary bill for the month of July once a year as required in Comptroller's Cir. No.T.A.D. 19 dated the 5th July 1918.

Copies of replies from the several Boards are also sent herewith.

I have the honour to be,

Sir,

Your most obedient servant,

M Krishna Rao

For Secretary,
Economic Development Board.

Psk

Copy of letter No.14 dated the 21st July 1920 from the Secretary, Board of Education to the Secretary, Economic Development Board.

With reference to your letter No.2590-92 dated the 29th June 1920 calling for a statement of moveable and immoveable property belonging to this office, I am directed to state that with the exception of office furniture and library books there are no other properties and these are examined and verified once a year by me in conformity with Government Order No.Fl.7090-139/G.F. 217-17-1 dated 29th May 1918. A certificate to the above effect will also accompany the salary bill for the month of July once a year as required in Comptroller's Cir. No.T.A.D. 19 dated 5th July 1918.

Copy of letter No.114 dated the 22nd July 1920 from the Secretary, Board of Agriculture.

--

With reference to your letter No.2590-92 dated the 29th June 1920 and No.53-4 dated 13th July 1920 calling for a statement showing the properties belonging to this office, I have the honour to state that except the marginally noted articles, no other property is in the custody of this office. The books in the Library and articles of furniture are recorded in separate registers and examined and verified once a year by me in conformity with G.O.No. Fl. 7090-139/G.F.217-17-1 dated the 29th May 1918. A certificate to the above effect will also accompany the salary bill for the month of July once a year, as required in Comptroller's Cir. No. T.A.D. 19 dated the 5th July 1918.

1. Library of books
2. Articles of furniture
3. Horticultural implements.

Copy of letter No.50 dated the 5th July 1920 from the Secretary, ~~Indu~~ Board of Industries and Commerce.

--

With reference to your letter No.2590-92/1 dated 29th June

June 1920 forwarding copy of letter dated 31-5-1920 from the Financial Secretary to Government, regarding property belonging to Government and requesting to furnish the necessary information, I have the honour to state that separate registers for 'office furniture' and 'Library' are maintained and a certificate as to the good condition or otherwise of these articles is being sent to the Comptroller, for information at the end of June of every year.

For Secretary.

Office of the Excise Commissioner

in Mysore,

Bangalore Dated 28th July 1920.

From

K. Chandy, Esq., B.A.,

Excise Commissioner in Mysore.

Bangalore.

To

M. N. Krishna Rao, Esq., B.A.,

Secretary to Government, Financial Department,

Bangalore.

Sir,

Adverting to your letter No. Fl 8486-535/G.F. 217-17-4 -- dated 31st May 1920, calling for a statement showing properties - moveable and immoveable in the Department, I have the honor to state that excluding the Government Central Distillery buildings, Staff -- quarters attached to the Distillery, buildings for Excise Offices & quarters for Excise Range Inspectors, there are no immoveable properties exclusively in the possession of the Department. In respect of the Distillery buildings, the rent paid by the Manufacturing Contractors is recovered by the Public Works Department. I should like to be informed if information in regard to the buildings is necessary.

2. The moveable properties in the Department consist of testing and measuring instruments, weights, office furniture, maps, books, - type-writing machines and miscellaneous articles such as locks, -- vessels etc., A register of Government articles is required to be - maintained in all the offices and the Inspecting Officers during -- their annual inspections, are required to verify them. I request to be informed if full particulars of these Government articles in all the offices in the Department are to be obtained and a consolidated

list

list furnished to Government.

I have the honor to be,

Sir,

Your most obedient servant,

Excise Commissioner.

D.S.

Department of Co-operation.

TELEGRAPHIC ADDRESS:
"CO-OPERATOR," BANGALORE.

DIARY No. 618

OFFICE OF THE
REGISTRAR OF CO-OPERATIVE SOCIETIES
IN MYSORE.

No. C. S.

ENCLS.

1917 – 1918
Section. G2
File No. 21717
Paper No. 25

Dated, Bangalore 2nd August 1920.

From

R. RANGA RAO, ESQ., B. A., B.L.,

Registrar of Co-operative Societies in Mysore,

BANGALORE.

To M.N. Krishna Rao, Esq, B.A.,
Financial Secretary to the Government
OF H. H. THE MAHARAJA OF MYSORE,
~~Dept. of Education and Local Bodies~~
BANGALORE.

SIR,

With reference to your letter No.Fl. 8486-535/G.F. 217-17-4 dated 31st May 1920, requesting to be furnished with a statement of properties, moveable and immoveable, in this Department, I have the honor to enquire whether the books and office furniture and other equipment which are the only items of property belonging to Government in this Department are to be entered in the statement.

I have the honor to be,
Sir,
Your most obedient servant,

P. A. Krishnaswamy Ayyangar

Personal Assistant to the Registrar
For R e g i s t r a r
(absent from Head-quarters on tour)

D.K.

From

R. RANGA RAO ESQ., B. A., B.L.,

Registrar of Co-operative Societies

IN MYSORE.

To

The Secretary to the Government

OF H. H. THE MAHARAJA OF MYSORE,

Finance Dept *Dept. of Education and Agriculture,*

BANGALORE.

Dated Bangalore 2—8— 1920.

Despatched

Received

General No. 521 C. S.

Enclosure No. nil

Subject:- Statement of Properties in the Department

1920-21.

From

The Meteorological Reporter,

Mysore Government.

To

The Financial Secretary to the Govt. of

H.H. the Maharaja of Mysore.

Dated
Despatched } 11th August 1920.
Received

General No: 101

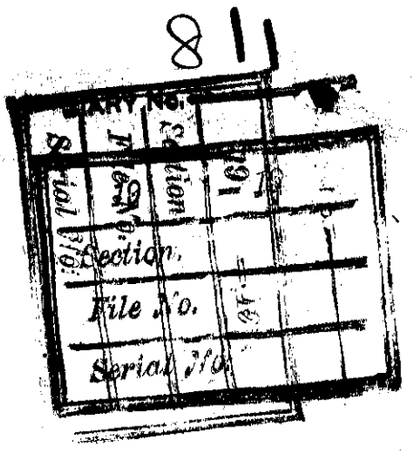
Fin Secy
11 AUG 1920

S U B J E C T

Submitting in the prescribed form a statement of properties (movable) belonging to the Meteorological Department.

&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&

G-217-17-26



No. 101.

From

N. Venkatesa Iyengar, Esq., B.A.,

Meteorological Reporter,

Mysore Government.

To

M.N. Krishna Rao, Esq., B.A.,

Financial Secretary to the Government of

His Highness the Maharaja of Mysore.

Dated Bangalore, the 11th August 1920.

Sir,

With reference to your letter No. Fl. 8486-535/G.F.217-17-4 dated 31st May 1920, I have the honour to submit herewith a statement , in the prescribed form, regarding properties movable (Furniture and Books) belonging to the Meteorological Department.

I have the honour to be,

Sir,

Your most obedient servant,

N. Venkatesa Iyengar

Meteorological Reporter,
Mysore Government.

Y.S.

BANGALORE OBSERVATORY

	FURNITURE			
1 3	Large teak office tables each with 8 drawers and a set of pigeon holes at Rs 64/2/-	192	6	-
1	Teak tabulating table for Barograph and Thermograph with 4 drawers	35	-	-
8	Teak almirahs with glazed fronts at Rs 44/3/-	353	8	-
2	Teak almirahs (8' 7' 1½') at Rs 115/8/-	231	-	-
3	Teak tables (plain) at Rs 6/8/-	19	8	-
5	Do. at Rs 6/-	30	-	-
11	Teak arm chairs (cane bottom) at Rs 5/8/-	60	8	-
3	Folding chairs at Rs4/- (cane bottom)	12	-	-
3	Teak chairs (all wood) at Rs 11/-	33	-	-
2	Teak tables, each with a drawer, for Photo Barograph & Thermograph at Rs11/	22	-	-
2	Big teak stools at Rs 3/-	6	-	-
13	Teak stools at Rs 1/8/-	19	8	-
4	Brackets at Re.1/-	6	-	-
2	Teak trays (big) at Rs 3/8/-	7	-	-
2	Do (small) at Rs 2/-	4	-	-
2	Wire trays at Rs 2/-	4	-	-
2	Enamelled jugs at Rs 1/8/-	3	-	-
1	Teak office box	3	8	-
1	Teak drawing table 3' 6'	30	-	-
1	Copying desk	6	-	-
2	Teak tables each with a drawer at Rs18/-	36	-	-

/10/

22	1	Teak office table with 6 drawers	35	-	-
23	1	Oliver Typewriter No. 9	395	-	-
24	1	Vienna Regulator	68	6	-
25	1	Beaker's Open pan balance	33	12	-
26	1	Beringer's do. (with 1 set weights	18	12	-
27	1	Large tin oil can with brass stopcock	6	-	-
28	2	Drawing boards	2	-	-
29	2	Pipettes	3	-	-
30	1	Brass dish	1	4	-
31	1	Typewriter table with 4 drawers	32	-	-
32	1	Teak armless chair (cane bottom)	4	-	-
33	1	Map rack	7	8	-
34	1	Copy holder (for use with Typewriter)	10	-	-
35	1	Brass office seal	2	8	-
36	1	Teak desk for Mutchi work	7	8	-
37	1	Teak drawing table (4½'3' 2½') with 4 drawers	64	-	-
38	1	Teak armless chair for tabulating table	8	-	-
39	1	Steel cash box	22	8	-
40	1	Celluloid ground glass	1	12	-
41	1	Blate washer (without rack)	4	4	-
42	1	Negative draining rack	1	-	-
43	2	Teak almirahs (glazed fronts) ab R23/-	46	-	-
44	1	Black board for daily weather report	1	4	-
45	1	Thick glass for cutting charts	1	8	-
46	1	Stop watch for balloon work	28	-	-
47	1	Teak box for service registers	6	-	-
48	1	Railway Service Watch (West End Watch Co)	20	2	-
49	1	Full plate camera	403	1	-

50	1	Printing frame, full plate	3	4	-
51	2	Do. half "	2	-	-
52	1	Do. quarter "	1	-	-
53	1	Tin box for holding photo plates	1	-	-
54	1	Teak tray for filing daily rain returns	4	-	-
55	1	Electric table lamp			
56	1	Zinc box	1	-	-
57	1	Teak table 6' 2' with 2 drawers & board on the bottom part with a set of shelves for chemicals	40	-	-
58	1	Shelf for lamps	8	8	-
59	1	Wooden towel rack	-	6	-
60	2	Lead covered tables each with 2 sinks for photo purposes at R. 60/-	120	-	-
61	1	Minim glass	-	14	-
62	2	Micks's patent measures at 2s.2d.	3	4	-
63	1	Do. @ 2s.	1	8	-
64	4	Glass funnels (large)	4	-	-
65	3	Do. (small)	4	8	-
66	2	Measure glasses (capacity 1 lb)	4	-	-
67	1	Four ounce glass	-	12	-
68	1	Brass hand lamp	2	-	-
69	1	Tin blow pipe	1	-	-
70	2	Mink's wall lamps @ R. 3/-	6	-	-
71	5	Glass dishes for photo purposes	10	-	-
72	1	Tin developing tray	-	14	-
73	2	Spirit lamps @ R. 1/8/-	3	-	-
74	1	Test tube stand	1	8	-
75	2	Test tubes	-	2	-
76	1	Wash bottle, fitted	-	12	-
77	6	Zinc developing dishes (trays)	6	-	-

78	2	Glass developing dishes (full plate)	6	--	-
79	2	/o Do. (half ")	4	-	-
80	1	Do. (quarter ")	1	-	-
81	1	Toning dish (porcelain), half plate	1	-	-
82	1	/ Do. full "	2	-	-
83	1	Ensign dish (enamelled) 12" 15"	4	8	-
84	1	Do 12" 10"	3	10	-
85	1	Porcelain pestle and mortar	3	8	-
86	1	Enamelled basin	1	4	-
87	1	Wire rat-trap	-	14	-
88	1	Enamelled spoon for taking out hypo	-	6	-
89	2	Ruby lamps @ Rs 3/4/-	6	8	-
90	1	Teak chest of drawers for preserving Observatory records	58	-	-
91	1	Teak open book case with 4 shelves (5' 3')	12	8	-
92	1	Do. (6' 3')	18	12	-
93	1	Do. do.	15	-	-
94	1	Do, do.	21	-	-
95	1	Electric hand-lamp			
96	1	Teak office table with drawers, locks & keys complete ($4\frac{1}{2}$" $2\frac{1}{2}$' $2\frac{1}{2}$')	40	-	-
97	1	Teak open book case on a stand to match the above	25	-	-
98	1	Teak box for Observatory camera	16	-	-
99	1	Screen with teak frame for the Meteorological Reporter's room	22	13	-
100	1	Call bell	2	8	-
101	1	Teak tool table with 9 drawers	29	10	-
102	1	Teak writing case	18	9	-
103	1	Teak box for nails, screws &c.,	2	8	-
104	1	Teak almirah (wooden shutters)	42	-	-
105	1	Do. (glazed front)	45	-	-

do

106	1	Hat & towel rack	10	-	-
107	1	Teak box for tools	3	8	-
108	1	Chest of drawers for the use of the Meteorological Reporter	56	-	-
109	1	Black glass mirror	1	10	-
110	2	Enamelled basins for holding mercury	2	-	-
111	1	Revolving teak chair	30	-	-
112	1	Teak basin stand with 2 basins	18	8	-
113	1	Mirror	1	-	-
114	1	Soap box	-	12	-
115	1	Do.	-	8	-
116	1	Large teak Library Book Case, upper part glazed & lower part wooden, (10½' 7')	151	9	-
117	1	Do. (8' 7')	115	8	-
117	2	Teak writing table(with a drawer each) @ Rs 10/-	20	-	-
118	2	Teak open book-cases(6' 3') @ Rs 25/-	50	-	-
119	1	Teak stand for Sunshine Recorder	9	-	-
120	1	Triumph stove with kettle	14	4	-
121	2	Drinking tumblers @ 6 annas.	-	12	-
122	1	Bamboo ladder	1	4	-
123	2	Small axes @ 4 annas.	-	8	-
124	2	Large axes @ Re.1/-	2	-	-
125	1	Large spade	1	-	-
126	1	Small do.	-	8	-
127	4	Iron vessels	3	8	-
128	1	Water-can	-	8	-
129	1	Zinc pail	1	-	-
130	1	Large enamelled bowl	2	8	-
131	1	Teak stand for Solar Max. Thermometer	9	-	-

MYSORE OBSERVATORY

1	1	FURNITURE			
1	1	Teak chair	12	-	-
2	1	Teak almirah with pigeon holes	23	-	-
3	2	Teak boxes	24	-	-
4	1	Clock (P. Orr & Sons)	24	9	-

Hassan Observatory

		FURNITURE			
1	1	Chair	17	-	-
2	1	Table			
3	1	Pigeon ~~XIMIXXXX~~ hole almirah	12	-	-
4	1	Teak desk	10	-	-
5	1	Hand box	1	-	-
6	1	Stool	1	8	-
7	1	Porcelain cup	-	3	6
8	1	Clock (P. Orr & Sons)	25	1	-
9	1	Screw driver	-	8	-

CHITALDRUG OBSERVATORY

		FURNITURE			
1	1	Teak almirah with pigeon holes	19	12	-
2	2	Teak folding chairs	6	-	-
3	1	Teak table with 2 drawers	16	-	-
4	1	Octagon Timepiece	13	8	-

B O O K S

The catalogue of the Meteorological Library, Bangalore, is in manuscript

Statement showing the list of all kinds of properties movable and
movable belonging to the Mysore Meteorological Department as it stood
n the 30th June 1920/ and furnishing information as to the rules for
heir registering &c.

2				
Kind of property				
(a) No. of articles	(b) Description of articles		(c) Cost Rs. A.	P.

4	5			6	
rd Authority prescribing the record to be kept	Periodical verification by stock taking			Examination of Record ed by a superior Offer	
	(a) Rule or order prescribing verification	(b) Interval at which verification to be made	(c) Officer by whom verification is required	(a) Rule or order requiring examination	(b) Interval at which examination is prescribed
sters G.O. No. (as G.5203-51/ G.O. E.A.4-14 ed dated 23rd he next Nov.1914. mm) ooks Fur- ure.	G.O.No.F.L. 7090-139/ G.F.217-17-1 dated 29th May 1918, applies to Books.	Annually on 30th June.		G.O. No. 946-7/E.A. 43-14-46 dated 1st Dec.1915.	Annually between 1st January & 1st March
				& G.O.NO.F.L. 7090-139/ G.F.217-17-1 dated 29th May 1918	Annually on 30th June.
	G.P. No.G. 5203-51/ E.A.414 dated 23rd Nov.1914 applies to F Furniture.	Quarterly			

	7				8
[illegible]operty [illegible]l authority	Particulars of income of revenue yielding properties				Remarks
(c) [illegible]nation of [illegible]erior autho- [illegible]required [illegible]amine	(a) Nature of income	(b) Period of collection	(c) If farmed out or collected departmentally	(d) Authority specifying procedure for realisation and credit	

11/8/1930

Pris. 2]

OFFICE OF THE INSPTR.-GENL. OF PRISONS IN MYSORE,

No. 1239 / 132-20

DATED BANGALORE, 14th August 20 .

DIARY NO. 913

FROM

C. A. Nanjappa Esqr., L.M.S., M.R.C.S., Etc.,
Inspector-General of Prisons in Mysore,
Bangalore.

19 — 11
Section.
File No.

To

M. N. Krishna Rao Esqr., B. A.,
Financial Secy. to the Govt. of H. H. the Maharaja of Mysore,
General and Revenue Departments.

Received

SIR,

In inviting reference to this office letter No. 1025/132-20 dated 12th July 1920, I have the honor to request that you will be so good as to issue necessary instructions in the matter of the preparation of the statement showing the properties moveable and immoveable belonging to Government as the Superintendent Bangalore Central Jail is urging for early instructions on the subject.

I have the honor to be
Sir,
Your most obedient servant,

Inspector-General of Prisons.

5500

GPB—506—19-5-15

From

The Inspector-General
of Prisons in Mysore,
Bangalore.

To

The ~~Chief~~ Financial Secretary to the Govt. of Mysore,
General and Revenue Departments.

Dated 16th August 20

Despatched

Received

General No. 1239
No. 1302-20

Enclosure No.

Subject

Request instructions in the matter of the preparation of the statement showing the properties moveable and immoveable belonging to Govt.

(R.S.1)

No RS 506

RAILWAY SECRETARIAT,
CENTRAL OFFICE,

Mysore, 30th August 1920.

From

D. G. Dani, Esq., B.Sc., F.C.H.,

SECRETARY TO THE GOVERNMENT OF MYSORE FOR RAILWAYS,

MYSORE.

To

The Financial Secretary to
The Government of Mysore,
B a n g a l o r e.

Sir,

Statement of properties moveable and immoveable.

With reference to your letter No. Fl.8486-535/C.F. 217-17-4 dated 31-5-20, requesting to send a statement of properties, moveable and immoveable from this Department, I have the honour to enquire whether the moveable and immoveable properties refer only to tools and plants of office and stations, or whether they include buildings, lands etc.

I have the honour to be,
Sir,
Your most obedient servant,

Secretary for Railways,
Government of Mysore.

K.S.

Mysore Public Works Department,

Central Office,

Dated Bangalore 30 September 1929.

No. M. 3287
Ex 1.

From

S. CADAMBI ESQUIRE,

Chief Engineer of Mysore,

Bangalore.

DIARY No. 1861

1929 - 1929
Section 217-9-CA
File No. 28
Serial No.

To

M.N. KRISHNA RAO ESQ, B.A.,

Financial Secretary to Government,

Bangalore.

Sir,

With reference to your letter No.Fl 4465-535/GE217-17-4 dated the 31st May 1929, requesting to be -- furnished with a statement regarding properties movable and immovable, in this Department including all subordinate offices, I have the honor to forward herewith a copy of the marginally noted communication received from the -------------------------------' Superintending Engineer, Docket No.447 dated 14-9-1929.' Western Circle, on the -- -------------------------------' subject and to request the favour of being informed at your early convenience, of the meaning to be applied to the terms "Movable" & "Immovable" therein referred to.

I have the honor to be,

Sir,

Your most obedient servant

R V Sundaramma

FOR CHIEF ENGINEER OF MYSORE.

M.S.30/9/29

Letter No. 447 dated the 14th September 1920, from the Superintending Engineer, Western Circle, to the Chief Engineer of Mysore.

Chief Engineer's No. M. 1459 dated 6th August 1920, calling for a statement showing all Movable and Immovable properties of Government in the --- Western Circle.

Has the honor to request further elucidation as to the nature of the items to be included in the statement. Strictly speaking, Immovable property - of Government should include Buildings, Roads, ---- Tanks, Channels, Dams and innumerable other public works.

Until a definite rendering of the meaning to be applied to the terms "Movable" and "Immovable" is given, nothing can be done in the matter.

" C o p y "

M. Narasimhaya

Assistant Secretary to Government,

Public Works Department.

No. H.C.776(Rev)19-20/351.

OFFICE OF THE DEPUTY COMMISSIONER,
SHIMOGA DISTRICT.

Dated, Shimoga 2nd November *1920.*

DIARY No. 2213.

From

S. Hiriannaiya, Esquire, M.A., B.L.,
DEPUTY COMMISSIONER,
SHIMOGA DISTRICT.

To

M. N. Krishna Rao, Esquire, B.A.,
Financial Secretary to Govt.,
Bangalore.

Sir,

I have the honor to invite your reference to my letter No. H.C.776(Rev)19-20 dated 16th July 1920, requesting instructions regarding the preparation of the statement of properties called for in your No. Fl.8486-535/G.F.217-17-4 dated 31st May 1920 and to request an early reply in the matter.

I have the honour to be,
Sir,
Your most obedient servant,

S. Hiriannaiya Rao

For Deputy Commissioner,
Shimoga District.

K.S.

24[illegible]9

1920

From

The Deputy Commissioner,

Kadur District.

To

The Secretary to the Government of
His Highness the Maharaja of Mysore,
Financial Department,
BANGALORE.

Dated 10th
Despatched 12th } November 1920.

Received

General No. H.C. 511 Fin(Sec)
No. 9-20

Enclosure No. nil

SUBJECT

Requests to be informed the nature of properties moveable and immoveable, to be included in the statement called for in G.O. No. FC. 3486-535/ Gr. 217-17-4 dated 31st May 1920 —

Office of the Deputy Commissioner,

Kadur District.

Chikmagalur, Dated 10th November 1920.

2301

From

K. MYLAR RAO, Esq., B.A., B.L.,
Offg. Deputy Commissioner,
Kadur District.

To

M.N. KRISHNA RAO, Esq., B.A.,
Secretary to the Government of
His Highness the Maharaja of Mysore,
....FINANCIAL.....*Department*,
BANGALORE.

Sir,

In continuation of this office No.H.C.511 of 19-20 dated the 12th July 1920 requesting to be informed as to the nature of properties, moveable and immoveable which may be included in the statement called for in your letter No.Fl.8486-235/G.F.217-17-4 dated the 31st May 1920, I have the honour to request you to kindly enlighten me with the information so that the reference in question may be disposed of as early as practicable.

I have the honour to be,

Sir,

Your most obedient servant,

Mullaa Rao

Treasury Assistant Commissioner,
For Offg. Deputy Commissioner,
Kadur District.
(Absent from station).

D.S.R.

B2370 24691

19

From

The District Magistrate,

Kadur District.

To

The ~~Chief~~ Secretary to

the Government of His Highness

the Maharaja of Mysore,

FINANCIAL DEPARTMENT BANGALORE.

Dated 17th November 1920

Despatched

Received 19 NOV 1920

General No. 9698

No. 20-21

Enclosure No.

SUBJECT

Requests to furnish certain instructions re: the preparation of the statement of properties coming into the Court in connection with Criminal Cases.

Include in
one sample list
as ... 1 Horse
19 Jewels
Trust Properties
or Cash

copy taken

Office of the District Magistrate,
Kadur District.

Chikmagalur, Dated 17th November 1920.

D2370

From

K. MYLAR RAO, Esq., B.A., B.L.,

DISTRICT MAGISTRATE,

KADUR DISTRICT.

To

M.N. KRISHNA RAO, Esq., B.A.,...

~~CHIEF~~ SECRETARY TO THE GOVERNMENT OF

HIS HIGHNESS THE MAHARAJA OF MYSORE,
FINANCIAL DEPARTMENT,
BANGALORE.

SIR,

Adverting to your letter No.Fl.8486-535/G.F. 217-17-4 of the 31st May 1920 to the address of the Heads of all Departments, (Copy thereof being received from the Registrar of the Chief Court of Mysore calling for a statement of moveable and immoveable properties of all the Courts in this District, I have the honour to state that some of the subordinate Magistrates have furnished statements shewing properties coming to Court in connection with the Criminal cases while others have furnished lists of Government furniture and that in consequence of doubt as to what the statement should contain, the Registrar of the Chief Court was asked in this office No.J.C.23 of the 3rd October 1920 to issue more definite instructions on the subject. He states in his docket No.R.O. C.99/20-21 of the 5th November 1920 that no more information than that what is contained in your letter under ~~reply~~ advertance can be given.

P. 2.

2. I therefore request that under the circumstances, instructions as to what the statement should contain actually may be kindly issued.

I have the honour to be,

Sir,

Your most obedient servant,

Treasury Assistant Commissioner,
For District Magistrate,
Kadur District.
(Absent from station)

D.S.R.

G.R.S. 26]

File No. 27-
Serial No. 29

Diary No. of letter replied to

No. R 3317-28
dated 20 Nov/20

General and Revenue Secretariat
( )
, *the* 19

To
The ~~Dy. Com~~ Bangalore

Sir,

With reference to your letter no 970 M. dated 7.9.20 requesting clearance in respect of the matter of the ~~test~~ of immoveable and movable properties [illegible] the Chief Secretary's Circular dated 31.5.29, I am directed to state that all the properties referred to in your letter are to be entered in the statement, briefly under general description without specifying the

Date of issue 20/11/20

Signed by W B Sapre

To all officers.

To the Regr: C.S.
Ex-Comr:
D.C. Hassan
do Kadur
do Shimoga
Chief Engr:
Dy Secy
I G of Prisons
Dist magistrate Kadur
(All the immovable in
all the properties
Mr. M. Sheshadri

relating over.

SUBJECT.

individual articles what is aimed at & how each kind of property is preserved, maintained & recorded & periodically examined

Mr Law

Dear Sir

Yours &c

Shelton belonging to the Custody of Brit. Specimens

Any Antiquities belonging to the Crown which may be found in the Excavations to be made by the Egyptian Exploration Fund - But it is desirable that there should be some Egyptian Authority to whom the Finders, whether Natives or Europeans should report the Discovery of such Objects & from whom they should receive instructions as to the best means of preserving them - And you will also be requested to report to the Egyptian Authority any Antiquities found by persons not working for the Fund

List of enclosures,

Copied by

Examined by

GPB—6,000—1.5.09

Office of the Deputy Commissioner,

Bangalore District,

No. Nc 990 / 19-20

Dated Bangalore, 23rd November 1920

From

2422

M.A.Narayana Iyengar, Esq., B.A., B.L.,

Deputy Commissioner,

Bangalore District.

To

M.N.Krishna Rao, Esq., B.A.,

Financial Secretary to the Government of His Highness

the Maharaja of Mysore, Bangalore.

Sir,

I have the honor to acknowledge the receipt of your letter No. 3317-28/G.F.217-17-27 dated 20th instant, regarding the list of moveable and immoveable properties in the custody of this Department and to state that orders have been issued to the Sub-Division officers and Amildars to submit the lists before the end of December 1920.

I have the honor to be,

Sir,

Your most obedient servant.

M.A. Narayana Iyengar.

Deputy Commissioner,

Bangalore District.

L.S.R.

2337 19

From The Deputy Commissioner Bangalore District

To The Financial Secretary to the Govt. of Mysore Bangalore

Dated & Despatched 23rd Nov 20.

Received

General No. Ifc 976 19-20 Fwd Secl'n

No.

Enclosure No.

GEN & REV. SEC
24 NOV 1920

Re the list of immovable & unmovable properties in the custody of this Department

MRM-44-1000-2-11-1920

No. R. 1114

RAILWAY SECRETARIAT,

Bangalore, 1st December 1920.

From

C. Dove Wilson, Esq.,

Secretary to the Government of Mysore for Railways,

BANGALORE.

To

The Secretary to the Government of Mysore,
Financial Department,
Bangalore.

Subject:- Moveable and Immoveable properties.

Sir,

With reference to the correspondence ending with your letter No.Fl.3317-28/G.F.217-17-20 dated the 20th November 1920 on the subject of the preparation of the statement of moveable and immoveable properties, I have the honour to invite reference to the Capital and Revenue Accounts of Mysore Railways submitted to Government each half year in which statements XII and XIII give the Rolling Stock on the line and the mileage of Permanent Way, respectively, and the certificates of each Head of Department, certifying to the preservation and maintenance of Permanent Way and Rolling Stock are printed -- therein.

2. The numerical Store ledgers maintained by Stores Department and priced ledgers maintained by the Audit Department give particulars of Stores in hand and the same is periodically verified by the Stock Verifier of the Audit Department appointed for the purpose.

3. The returns of Tools, Plant and Furniture maintained in each office of the Railway Department are also verified by the Stock Verifier once in a year.

DIARY NO. Fl 80 1921-22

0572

15 JUL 1921

1921
Section.
File No.

From

Bangalore,

Dated 2nd July 1921.

The REGISTRAR of the

Chief Court of Mysore.

To

The FINANCIAL SECRETARY to the

Government of H.H. the Maharaja of Mysore,

B a n g a l o r e

S i r,

Adverting to your letter No. Fl. 8486-535/G.F. 217-17-4, dated the 31st May 1920, requesting to be furnished with a statement in the form annexed therein regarding properties, moveable and immoveable, in the Judicial Department, I am directed to forward herewith a statement of properties pertaining to the Chief Court together with the statements received from the marginally noted District Judges and District Magistrates in original.

1. District Judge of Bangalore.
2. -do- Mysore.
3. -do- Shimoga.
4. District Magistrate of Bangalore.
5. -do- Kadur.
6. -do- Shimoga.
7. -do- Mysore.
8. -do- Kolar (pertaining to the special Magistrate's Court, Kolar Gold Fields).
9. District Magistrate of Hassan.

I am to add that the District Magistrate of Kolar states that as regards other courts it is reported that there are no properties pertaining to the criminal

jurisdiction

jurisdiction separately.

A copy of letters Nos. D_2 Dis. 13 of 1920-21 and D_2 Dis. 48 of 1920-21, dated the 14th and 24th August 1920, received from the District Magistrates of Chitaldrug and Tumkur are herein enclosed.

I have the honour to be,

Sir,

Your most obedient servant,

Dy. REGISTRAR.

N.G.

STATEMENT SHEWING THE LIST OF ALL KINDS OF PRO
CUSTODY OF THE CHIEF COURT OF MYSORE AND FURNI
THEIR REGISTRRING, ETC.

1	2	3	4	5	
Serial Number	Kind of property	Record now kept	Authority prescribing the record to be kept.	Periodical verification taking	
				(a) Rule or order prescribing verification.	(b) Interval at which verification should be made.
1	I. Moveables belonging to Government. (a) Furniture	(a) Register shewing the several articles of furniture, the date of supply and their value is maintained in the office.	Para 31 of the Manual of General Circulars and standing orders of Government.	G.O.No.Fl. 7090-139/ G.F.217-17-1, dated 29th May 1918.	Once a year and also when there is a transfer of charge.
	(b) Books.	(b) A catalogue of books in the court Library is maintained.	Para 20 of the Manual of General Circulars and standing orders of Government.	G.O.No.Fl. 7090-139/ G.F.217-17-1, dated 29th May 1918.	Onee a year and also when there is a transfer of charge.

1. In Column 2 of the statement only kinds of pro
2. Number and date of Government Order or section
in columns 4,

N. G.

IES MOVEABLE AND IMMOVEABLE IN THE

G INFORMATION AS TO THE RULES FOR

stock-	6 Examination of record of property by a superior departmental authority.			7 Particulars of income of revenue yielding properties.				8
(c) ficer by om verification is required.	(a) Rule or order requiring examination.	(b) Interval at which examination is prescribed	(c) Designation of superior authority required to examine.	(1) Nature of income	(2) Period of collection.	(3) If farmed out or collected departmentally	(4) Authority specifying procedure for realization and credit.	Remarks.
head the fice, e. the egistrar	G.O.No.G. 10870-10918/ E.A.43-14-1, dated 10th April 1915.	Once a year.	Registrar					
The head of the office, i.e. the Registrar	G.O.No.G. 10870-10918/ E.A.43-14-1, dated 10th April 1915.	Once a year.	Registrar					

erty should be noted.

of departmental code or manual to be quoted
5(a).

Mvenkatarangar.

Dy. REGISTRAR.

Docket No. D_2 Dis. 48 of 1920-21, dated 24th August 1920, from the District Magistrate of Tumkur, to the Registrar of the Chief Court of Mysore, Bangalore

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With reference to his R.O.C.No. 99 of 1920-21, dated 22nd July 1920, and reminder thereto, dated 17th August 1920, calling for a statement regarding properties moveable and immoveable in the custody of the several Magistrates in the District, has the honour to state that apart from the moveable properties such as cloths, jewels, etc., relating to criminal cases, there is no other property in the custody and management of the Magistrates.

Sd/- M. Lakshman Sastry,
For District Magistrate,
Tumkur District.

"C o p y"

M Srinivasaiengar.

Dy. REGISTRAR.

N.G.

Docket No. D_2 Dis. 13 of 1920-21, dated 14th August 1920, from the District Magistrate, Chitaldrug, to the Registrar of the Chief Court of Mysore, Bangalore.

With reference to his No. R.O.C. 99 of 1920-21 dated 23rd July 1920, has the honour to state that no properties either moveable or immoveable belonging to Government are in the custody of this of any of the Subordinate Magistrates of this District except properties which have been produced in criminal cases.

Sd/- Abdul Wajid,

For District Magistrate,

Chitaldrug District.

" C o p y "

Dy. REGISTRAR.

N.G.

Office of the Deputy Commissioner,
Bangalore District,

No. H.C. 970 Encl one
From 19-20

Dated Bangalore, 21st July 1921.

297

M.A.Narayana Iyengar, Esq., B.A., B.L.,
Deputy Commissioner,
Bangalore District.

JUL 1921

To

M.N.Krishna Rao, Esq., B.A.,
Financial Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Sir,

In continuation of this office No.H.C.970 of 19-20 dated 23rd November 1920, I have the honor to submit herewith lists of moveable and immoveable properties in the custody of this Department including the subordinate offices, as desired in your No.Fl.3317-28/G.F.217-17-29 dated 20th November 1920.

The statement from the Deputy Amildar, Closepet, is not received as yet in spite of urgent reminders issued to him in the matter and on receipt of his dist the same will be forwarded.

I have the honor to be,
Sir,
Your most obedient servant.

M.A. Narayanaiyengar
Deputy Commissioner,
Bangalore District.

Statement showing the list of all kinds of properties, movable and immovable in the custody of the Deputy Commissioner, Bangalore Dist, and furnishing information as to the Rules for their registering etc

Serial number	Kind of property	Record now kept	Authority prescribing the Record to be kept	Periodical verification by Stock Taking: Full & Order pre-scribing Verification	Periodical verification by Stock Taking: Intervals at which Verification should be made	Periodical verification by Stock Taking: Officer by whom Verification is required	Examination of Record of property by a Superior departmental authority: Rule or order requiring Examination	Examination of Record of property by a Superior departmental authority: Intervals at which Examination is prescribed	Examination of Record of property by a Superior departmental authority: Designation of Officer authorised to examine	Particulars of Income Revenue yielding Pro: Nature of Tax Levied	Particulars of Income Revenue yielding Pro: Period of Collection	Particulars of Income Revenue yielding Pro: Amount of Collection during the last year	Particulars of Income Revenue yielding Pro: Authority prescribing Procedure for realisation and credit	Remarks
1	Office furniture including Typewriters and clocks etc	A furniture list is maintained and additions are made whenever necessary	General and Standing orders and such Income Account Code				These registers are checked by the District Treasurer and the personal Asst to the Dy Commissioner from time to time. A General Stock checking is done at the Commencement of each official year and a memorandum attached to the Salary Bill for July and whenever there is a transfer of charge							
2	Ditto.	A list is kept & an annual inspection made & the report sent to Govt												
3	Library Books	A Catalogue and a Register showing the books received are maintained												
4	Stationery Articles	Register Prescribed under the Standing Rules are maintained												
5	Cash	Register prescribed in the Income Account Code are maintained												

Date 15th July 1927
Bangalore

for Deputy Commissioner
Bangalore District

1,411 1921-22

From The Deputy Commissioner
Bangalore District.
Bangalore

To The Financial Secretary
to Govt
Bangalore

Dated 21st. September 1921

Despatched 22nd

Received 23 SEP 1921

General No. Dy Cs 587 / 21-22

No.

Enclosure No. One

Subject

List of moveable and immoveable property belonging to Govt

Please see
Comm. C.S. No. 7
proposal
Action
taken
B/23/2

Govt

W1753

Dy Dis 567 211
2422

Office of the Deputy Commissioner,
Bangalore District,
Dated Bangalore, 21st September 1921.
22 9 21

From

M. A. Narayana Iyengar, Esq., B.A., B.L.,
Deputy Commissioner,
Bangalore District.

To

M. N. Krishna Rao, Esq., B.A.,
Financial Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Sir,

In continuation of this office No.H.C.970 of 19-20 dated the 21st July 1921, I have the honor to submit herewith in original a supplemental list of moveable and immoveable properties in the custody of the Deputy Amildar of Closepet Sub Taluk as desired in your No.Fl.3317-28/G.F.217-17-29 dated the 20th November 1920.

I have the honor to be,
Sir,
Your most obedient servant,

For Deputy Commissioner,
Bangalore District.

Statement showing the list of all kinds of pr
of Deputy Auditor of closed sub Jails &
for their Registering etc

Sl no.	Kind of property	Records now kept	Authority prescribing the Records to be kept	Periodical verification by stock taking			Examina of proper departm	
				Rule or order prescribing verification	Interval at which verification should be made	Officer by whom verification is to be made	Rules or order Requiring Examination	Interval at which
1	[illegible]							
2	[illegible]							
3	[illegible] 2							
4	[illegible] 1							
5	[illegible] 1							
6	[illegible] 2							
7	[illegible] 1							
8	[illegible]							
9	[illegible] 1							
10	[illegible]							
11	[illegible] 1							
12	[illegible] 1							
13	[illegible] 1							

operties Movable and Immovable to be Tested
and furnishing information as to the

Examination is presented	Verification of Superior authority required to acquire	Particulars of income or revenue yielding properties: Nature of income	Period of collection	Collected delegated to	Authority specifying procedure for realization and credit	Remarks
tion of record by a subordinate authority						

Subject.

Registration of Government properties in all departments.

Read -

(1)G.O.No.1403-35/P.W.7450-82 dated 28th July 1915 directing that a regular register of all vacant lands in charge of a department or an office should be maintained, and that it should be periodically examined to see that the lands are all properly conserved.

(2) G.O.No.Fl.7295-334/G.F.72-17-1 dated 31st May 1918 prescribing rules regarding the custody of valuable documents.

(3) G.O.G.524-G.M.981-11 dated 4th April 1912 and G.3629/G.M.228-14 dated 15th August 1915 prescribing the submission of an annual report by all Heads of Departments to the General and Revenue Secretariat or to Government in the departments concerned regarding the condition and safe custody of tents.

(4) G.O.Fl.7090-139/G.F.217-17-1 dated 29th May 1918 prescribing the procedure to be observed by Heads of ~~departments~~ offices regarding the proper maintenance of articles of furniture, Books ~~etc.~~, and the submission to Comptroller of an annual certificate of counting of ~~books, maps and furniture and permanent advances~~ the same.

7 + maps, and permanent advance in their charge —

Order - No.

Dated, Bangalore,

1. In the order read above applicable generally to all departments and in the standing orders and departmental codes and manuals applicable to individual departments, certain rules have been laid down in regard to the management, control and inspection of Government properties, immoveable and moveable in their charge But ~~under the rules in force~~ no systematic review by Government as to whether all the Government properties in the charge of the several departments are properly conserved and inspected ~~is possible~~ has not been attempted -

2. Government consider it desirable that definite and comprehensive rules should be laid down for proper registers of Government properties being maintained by each Department in respect of the properties of all kinds in the charge of that department ~~wherever such rules have not already been framed~~ where such rules have not already been framed, and that it should be the duty of the Financial Department to obtain certificates once a year from the Heads of departments concerned that all Government properties in their charge, as well as in the charge of officers under their control are properly looked, and verified by inspection and review such certificates.

3. Government are accordingly pleased to pass the following orders.

Immoveable property

4. As regards immoveable property, e.g., lands and buildings etc., in departments, in which special registers are prescribed in the departmental Codes and rules, viz: Land Revenue Code and rules, Forest Code, P.W.Code (etc.,) the Finance department of Government will maintain a list of the departments having control of the several kinds of property, and the heads of each such department will furnish to the Finance Department an annual certificate not later than the 1st September in each year, that he has satisfied himself that the property registers prescribed have been correctly maintained.

5. In departments and offices, in which special registers as above are not already prescribed, which have charge of immoveable property, two sets of registers in forms A & B appended will be maintained -

(1) for all revenue yielding properties, the entries in which are to be renewed periodically or from

year

year to year, and

(2) a permanent register for other immoveable property for ~~working~~ noting the entries of receipt and final disposal -

All Heads of the departments other than those referred to in para 2 will send not later than the 1st September in each year to the Financial Department, a certificate to the effect that the registers ~~herein~~ prescribed in this paragraph are maintained upto date, and in cases where no immoveable property is in their custody they will send a Nil statement to immoveable property (and).

4. As regards ~~moveable property~~, the procedure prescribed in G.O. of regarding the safe custody, periodical examination etc., of Government Tents will be adopted as heretofore.

7. As regards Stores, materials, tools and plant, live stock, manufacturing and other items in charge of certain commercial or other special departments, a list of offices in which an annual or periodical verification of all such Government property should be conducted will be kept in the Financial department and the heads of the departments concerned will furnish to that department not later than the 1st of September in each year a certificate for each annual or periodical verification having been

conducted as prescribed by departmental rules.

5. In respect of all other kinds of moveable property, the instructions issued in the G.O.of 29th May 1918 in the matter of furniture and permanent advances will be observed. A certificate in Form C appended will be attached to the salary bill for the month of July payable in August by every head of the office authorized to draw salary bills.

Financial Secretary to Govt.,

3.2.19.

To

The Comptroller to Govt.,
" other Heads of Departments.
" Deputy Commissioners of Districts.
Copies to Secretaries to Govt.,

G.P.N.2

F O R M A

Serial No.	Nature and Description of property.	Value	No. & date of authorising occupation acquisition.	Mode of occupation and purpose.	Name of tenant or lessee	Rental per - annum or value of produce	Realisation of Revenue	Remarks as to disposal etc.,
1	2	3	4	5	6	7	8	9

F O R M B

Serial No.	Nature and discription of property.	Value.	No and date of order authorising occupation acquisition.	Remarks as to disposal etc.,
1	2	3	4	5

F O R M C

(TO BE ATTACHED TO THE SALARY BILL FOR THE MONTH OF JULY PAYABLE IN AUGUST.)

Office of the .....

1. I certify that the registers in respect of the marginally

cash ~~books~~
furniture,
valuable documents
.....

noted moveable property in this office have been properly written up .... and agree with the registers as written up to 30th June 191 .....

2. I hereby certify ..... of .....

.....

Station ..... Signature .....

Date ..... Designation of officer .....